#### RED RIVER PARISH COMMUNICATIONS DISTRICT COUSHATTA, LOUISIANA FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013



#### TABLE OF CONTENTS

	<u>PAGE</u>
Independent Auditors' Report	1 – 2
Management's Discussion and Analysis	3 – 6
Statement of Net Position	7
Statement of Activities	8
Balance Sheet - Governmental Funds	9
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	10
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	11
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	12
Notes to the Financial Statements	13 – 17
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds - Budget (GAAP Basis) and Actual	18
OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS	
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards	19 – 20
	21 – 22
Schedule of Findings and Questioned Costs	
Summary Schedule of Prior Audit Findings	23

A Professional Accounting Corporation
Associated Offices in Principal Cities of the United States
www.pncpa.com

#### INDEPENDENT AUDITORS' REPORT

Red River Parish Communications District Coushatta, Louisiana 71019

We have audited the accompanying financial statements of the governmental activities, and the major fund of the Red River Parish Communications District (District), Coushatta, Louisiana, a component unit of the Red River Parish Police Jury, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Red River Parish Communications District's basic financial statements as listed in the table of contents.

#### Management's Responsibility (for the Financial Statements)

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and the major fund of the Red River Parish Communications District, a component unit of the Red River Parish Police Jury, as of December 31, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison information on pages 3 to 6 and 18, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Reporting Required by Government Auditing Standards

Postletherale + Netterville

In accordance with Government Auditing Standards, we have also issued our report dated July 3, 2014, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance.

Baton Rouge, Louisiana

July 3, 2014



The Management's Discussion and Analysis of the Red River Parish Communications District's (District) financial performance presents a narrative overview and analysis of the District's financial activities for the year ended December 31, 2013. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the District's financial statements, which begin on page 7.

#### FINANCIAL HIGHLIGHTS

- The District's net position decreased by \$19,955.
- The General fund reported a deficiency of revenue compared to expenditures of \$67,409, reducing fund balance to \$121,292.
- Total expenditures in the general fund increased by approximately \$91,000. This was due primarily to the cost of upgrades to the controller system.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The following graphic illustrates the minimum requirements for the Red River Parish Communications District as established by Governmental Accounting Standards Board Statement 34, "Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments".

Management's Discussion and Analysis

Basic Financial Statements

Required Supplementary Information (Other than MD&A)

These financial statements consist of three sections - Management's Discussion and Analysis (this section), the basic financial statements (including the notes to the financial statements), and required supplementary information.

#### **Basic Financial Statements**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 7 and 8) provide information about the activities of the Red River Parish Communications District as a whole and present a longer-term view of the District's finances. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position and the Statement of Activities report the District's net position and changes in them. One can think of the District's net position, the difference between assets and liabilities, as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position are indicators of whether its financial health is improving or deteriorating.

Fund financial statements start on page 9. All of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's activities as well as what remains for future spending.

#### FINANCIAL ANALYSIS OF THE ENTITY

### Statement of Net Position As of Year End

Current and other assets Capital assets, net Total Assets	2013 \$ 158,403 202,137 360,540	2012 \$ 192,403 154,683 347,086
Other liabilities Total Liabilities	<u>37,111</u> <u>37,111</u>	3,702 3,702
Net position Investment in capital assets, net of related debt Unrestricted Total Net Position	202,137 	154,683 188,701 343,384
Total Liabilities and Net Position	<u>\$ 360,540</u>	<u>\$ 347,086</u>

Net position of the Red River Parish Communications District decreased by \$19,955 from the previous fiscal year. The decrease is the result of general expenses exceeding revenues during the fiscal year ended 2013 (See table below).

### Statement of Activities For the Year Ended

	2013	2012
General government		
Expenses	\$ (126,190)	\$ (120,572)
Program revenues		
Operating grants and contributions	-	-
Capital grants and contributions		
Subtotal	(126,190)	(120,572)
General revenues	106,235	103,077
Change in net position	\$ (19,955)	\$ (17,495)

The Red River Parish Communications District's total revenues increased by \$3,158 or 3.06% from the previous year. The total cost of all programs and services increased by \$5,618 or 4.66% from the previous year.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### **Capital Assets**

At the end of 2013, the Red River Parish Communications District had \$202,137, net of depreciation, invested in a broad range of capital assets (See table below). This amount represents a net increase (including additions and retirements) of \$47,454 or 30.68% from the previous year.

### Capital Assets at Year End (Net of Depreciation)

	 2013	2012
Buildings and building improvements	\$ 14,635	\$ 19,370
Equipment, furniture and fixtures	 187,502	 135,313
Total	\$ 202,137	\$ 154,683

The District expended approximately \$94,000 on upgrades to the Viper 911 controller system. Depreciation for the current year totaled approximately \$47,000.

#### VARIATIONS BETWEEN ORIGINAL AND FINAL BUDGETS

Actual revenues were \$13,735 more than budgeted amounts due to taxes being more than expected.

Actual expenditures were \$31,644 more than budgeted amounts due to the cost of upgrading the controller system being more than anticipated. The amended budget reflected \$10,000 more in capital outlay expenditures than the original budget.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Red River Parish Communications District considered the following factors and indicators when setting next year's budget, rates, and fees. These factors and indicators include:

- 1) Taxes
- 2) Interest income
- 3) Miscellaneous revenues

The Red River Parish Communications District does not expect any significant changes in next year's results as compared to the current year.

### CONTACTING THE RED RIVER PARISH COMMUNICATIONS DISTRICT'S MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Red River Parish Communications District's finances and to show the Red River Parish Communications District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact John Youngblood, Chairman P.O. Box 407, Coushatta, Louisiana 71019.

### STATEMENT OF NET POSITION DECEMBER 31, 2013

#### **ASSETS**

Current Assets:	
Cash and cash equivalents	\$ 142,333
Receivables	 16,070
Total current assets	158,403
Noncurrent Assets:	
Capital assets, net of depreciation	 202,137
Total Assets	 360,540
<b>LIABILITIES AND NET POSITION</b>	
<u>LIABILITIES</u>	
Current Liabilities:	
Accounts payable and accruals	37,111
Total current liabilities	 37,111
Noncurrent liabilities	
Compensated absences payable	 -
Total liabilities	37,111
Total habilities	 37,111
NET POSITION	
Net investment in capital assets	202,137
Unrestricted	121,292
Total net position	323,429
Total Liabilities and Net Position	\$ 360,540

### STATEMENT OF ACTIVITIES FOR THE YEARS ENDED DECEMBER 31, 2013

	E	expenses		rges for rvices	Gran	rating its and ibutions	Capital ar Contrib	ıd	C	Expense and hanges in et Position
General Government Public Safety	\$	126,190	\$		\$	-	\$	-	_\$_	(126,190)
	Ta	eral Revenu ixes iscellaneous								106,235
		Total gene	ral rev	enues						106,235
	Cha	nge in net p	osition							(19,955)
	Net	position, be	ginning	g of year						343,384
	Net	position, en	d of ye	ar					\$	323,429

## GOVERNMENTAL FUNDS BALANCE SHEET DECEMBER 31, 2013

#### **ASSETS**

Cash Receivable	\$ 142,333 16,070
TOTAL ASSETS	158,403
LIABILITIES AND FUND BALANCES	
Liabilities:	
Accounts payable and accruals	\$ 37,111
TOTAL LIABILITIES	37,111
Fund balances:	
Unassigned	121,292
TOTAL FUND BALANCES	121,292
TOTAL LIABILITIES AND	
FUND BALANCES	\$ 158,403

## RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION DECEMBER 31, 2013

Total fund balances - Governmental Funds		\$ 121,292
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. Those assets consist of:		
Buildings and building improvements, net \$32,716 in accumulated		
depreciation	14,635	
Equipment, furniture and fixtures, net of \$218,685 in accumulated		
depreciation	\$ 187,502	
Total Capital Assets		202,137

323,429

The accompanying notes are an integral part of these financial statements.

Total net position - Governmental Activities

## GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED DECEMBER 31, 2013

REVENUES	
Taxes	\$ 106,235
Miscellaneous	-
Total revenues	 106,235
EXPENDITURES	
General Government:	
Personnel service	31,128
Operating services	44,654
Professional services	3,425
Capital outlay	94,437
Total expenditures	173,644
EXCESS (DEFICIENCY) OF REVENUES	
OVER EXPENDITURES	 (67,409)
Fund balances - beginning of year	188,701
i una bulances beginning of year	 100,701
Fund balances - end of year	\$ 121,292

# RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2013

Net change in fund balances-total governmental funds	\$ (67,409)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay (\$94,437) exceeds	
depreciation (\$46,982) in the current period.	 47,454
Change in Net Position - Governmental Activities	\$ (19,955)

The Red River Parish Communications District was created on September 14, 2006, by Ordinance 05-2006 of the Red River Police Jury. The District is charged with forming and operating an emergency response system for Red River Parish to be operated as a "911" system. The District is governed by a board of 7 commissioners appointed by the Police Jury.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Financial Reporting Entity

Governmental Accounting Standards Board (GASB) Statement 14, as amended by Statement 61, establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Although the District is a legally separate entity possessing the right to levy taxes, approve its own budget and issue debt, under provisions of this Statement, the District is considered a *component unit* of the Red River Police Jury, the *primary government*, since a level of control is maintained by the Red River Police Jury through appointment of the District's Board and through fiscal interdependency. As a component unit, the District's financial statements are to be discretely presented in the Red River Police Jury's financial statements.

#### **Basis of Presentation**

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the GASB. These principles are found in the *Codification of Governmental Accounting and Financial Reporting Standards*, published by the GASB. GASB is the accepted standard setting body for establishing governmental accounting principles and reporting standards.

The District's basic financial statements consist of the government-wide statements and the fund financial statements. The statements are prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units and promulgated by the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards.

#### **Government-wide Financial Statements**

The government-wide financial statements consist of the Statement of Net Position and the Statement of Activities and are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

#### **Fund Financial Statements**

#### **Governmental Funds:**

The governmental fund financial statements (the Fund Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance) are presented using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available to fund current operations. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recognized when the related fund liability is incurred, except for principal and interest on long-term debt which is recognized when due.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fund Financial Statements (continued)

Governmental Funds: (continued)

The governmental fund financial statements provide information about the District's governmental funds. The emphasis of fund financial statements is on the major governmental funds. As of December 31, 2013 the District had one major governmental fund as follows:

• General fund – accounts for the general operations of the District that are funded through unrestricted funding sources. The General Fund is always a major fund.

#### **Budgetary Accounting**

Formal budgetary accounting is employed as a management control. The Red River Parish Communications District prepares and adopts a budget prior to July 1 each year for its general fund in accordance with Louisiana Revised Statutes. The operating budget is prepared based on prior year's revenues and expenditures and the estimated increase therein for the current year, using the full accrual basis of accounting. The District amends its budget when projected revenues are expected to be less than budgeted revenues by five percent or more and/or projected expenditures are expected to be more than budgeted amounts by five percent or more. All budget appropriations lapse at year end.

#### Cash and Cash Equivalents

Cash - includes not only currency on hand but also demand deposits with banks or other financial institutions and other kinds of accounts that have the general characteristics of demand deposits in that the customer may deposit additional funds at any time and also effectively may withdraw funds at any time without prior notice or penalty.

Cash equivalents - includes all short term, highly liquid investments that are readily convertible to known amounts of cash and are so near their maturity that they present insignificant risk of changes in value because of interest rates. Generally, only investments that, at the day of purchase, have a maturity date no longer than three months qualify under this definition.

#### Receivables

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible.

#### **Bad Debts**

Uncollectible accounts receivable are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. At December 31, 2013, \$0 was considered to be uncollectible.

#### 1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

#### Capital Assets

Capital assets are carried at historical costs. Depreciation of all exhaustible capital assets used by the Red River Parish Communications District is charged as an expense against operations in the Statement of Activities. Capital assets net of accumulated depreciation are reported on the Statement of Net Position. Depreciation is computed using the straight line method over the estimated useful life of the assets, generally 10 to 40 years for buildings and building improvements and 5 to 10 years for moveable property. Expenditures for maintenance, repairs and minor renewals are charged to earnings as incurred. Major expenditures for renewals and betterments are capitalized.

#### Compensated Absences

The Red River Parish Communications District does not have full time employees; therefore, no liability for compensated absences has been recorded in the accompanying financial statements.

#### Restricted Net Position

In the government-wide statements, equity is classified as net position and displayed in three components:

- 1. Investment in capital assets, net of related debt consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributed to the acquisition, construction, or improvement of those assets.
- 2. Restricted net position net position with constraints placed on the use either by a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or b) law through constitutional provisions or enabling legislation.
- 3. Unrestricted all other net position is reported in this category.

#### **Fund Equity**

In the fund financial statements, governmental fund equity is classified as fund balance and displayed in five components:

- 1. Non-spendable amounts that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact,
- 2. Restricted amounts constrained to specific purposes by either a) creditors, grantors, contributors, or the laws or regulations of other governments, or b) constitutional provisions or enabling legislation.
- 3. Committed amounts constrained to specific purposes by the governmental entity at its highest level of decision-making authority (District). These amounts cannot be used for any other purposes unless the government takes the same highest level action to remove or change the constraint.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Fund Equity (continued)** 

- 4. Assigned amounts that do not meet the criteria to be classified as restricted or committed that are intended to be used for specific purposes as established by the District or their management to which the District has delegated the authority to assign amounts for specific purposes.
- 5. Unassigned all other spendable amounts.

The District establishes (and modifies or rescinds) fund balance commitments and assignments by passage of an ordinance or resolution.

The District typically uses restricted fund balances first, followed by committed, assigned and unassigned funds when an expenditure is incurred for purposes for which amounts in any of these fund balance classifications could be used.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

#### 2. DEPOSITS WITH FINANCIAL INSTITUTIONS

Cash and cash equivalents include demand deposits at local financial institutions with a carrying value of \$142,333 at December 31, 2013. Deposits in financial institutions can be exposed to custodial credit risk. Custodial credit risk is the risk that in the event of a financial institution failure, the District's deposits may not be returned to them. To mitigate this risk, state law requires deposits to be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent financial institution. As of December 31, 2013, the District's bank balance of these deposits totaled \$142,333 and was fully collateralized through FDIC insurance and therefore was not exposed to custodial credit risk.

#### 3. ACCOUNTS RECEIVABLE

Accounts receivable at December 31, 2013 includes telephone surcharges due totaling \$16,070.

#### 4. CAPITAL ASSETS

A summary of Red River Parish Communications District's capital assets at December 31, 2013 follows:

	Balance			Balance
	Dec. 31, 2012	Additions	Retirements	Dec. 31, 2013
Buildings and building improvements	\$ 47,351	\$ -	\$ -	\$ 47,351
Less accumulated depreciation	(27,981)	(4,735)		(32,716)
Total Automobiles and Equipment	19,370	(4,735)		14,635
Equipment, furniture and fixtures	311,750	94,437	-	406,187
Less accumulated depreciation	(176,437)	(42,248)		(218,685)
Total equipment, furniture and fixtures	135,313	52,189		187,502
Total Capital Assets, net	<u>\$ 154,683</u>	<u>\$ 47,454</u>	<u>\$</u>	\$ 202,137

#### 5. ACCOUNTS PAYABLE AND ACCRUALS

The following is a summary of accounts payable at December 31, 2013:

Class of Payables	
Vendor	\$ 34,224
Payroll liabilities	 2,887
Total	\$ 37,111

#### 6. LEASES

The Red River Parish Communications District was not obligated under any non-cancelable capital or operating leases at December 31, 2013.

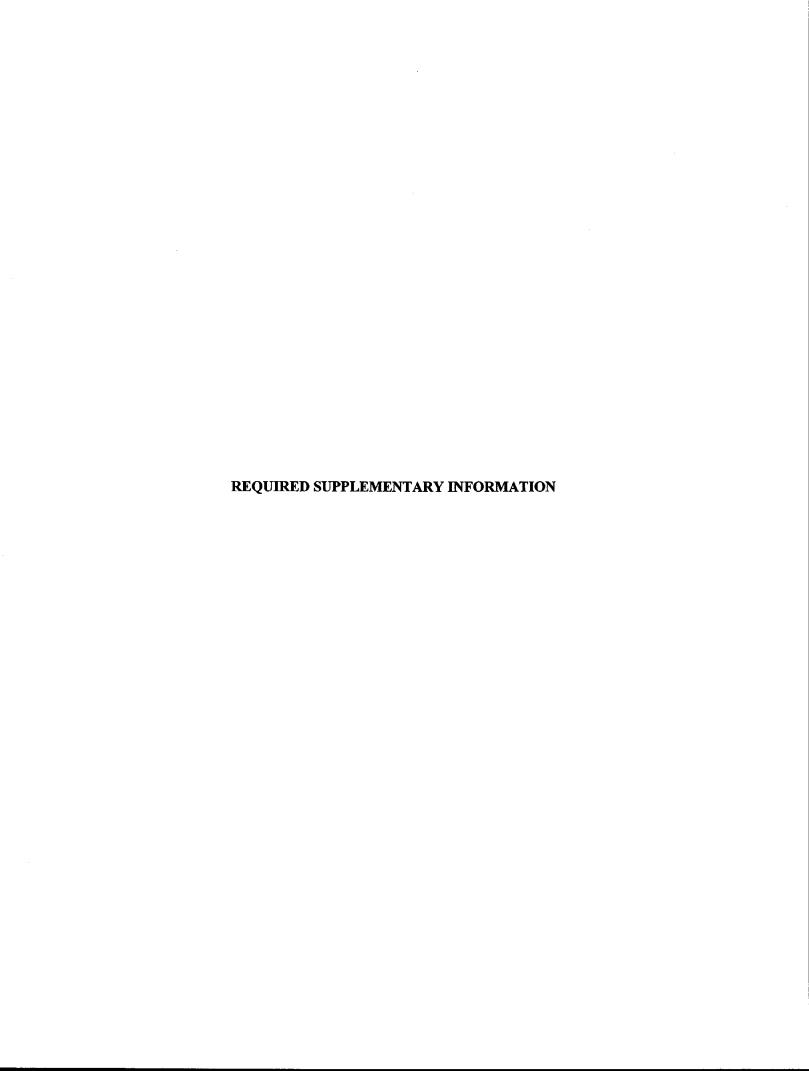
#### 7. <u>LITIGATION</u>

The Red River Parish Communications District was not involved in any litigation at December 31, 2013.

#### 8. COMPENSATION PAID TO BOARD MEMBERS

The members of the Board of Commissioners of the Red River Parish Communications District received no compensation for their services. As of December 31, 2013, the members of the Board were as follows:

Cindy Coffey
Jessie Davis
Glen Edwards
Shane Felts
Edgar Gaddis
Joe Taylor
John Youngblood



## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS - BUDGET (GAAP BASIS) AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2013

	Budgeted Amounts			Actual		Variance with Final Budget Favorable		
	<u>Original</u>		Final		Amounts		(Unfavorable)	
REVENUES								
Charges for services	\$	92,500	\$	92,500	\$	106,235	\$	13,735
Miscellaneous								••
Total Revenues		92,500		92,500		106,235		13,735
<b>EXPENDITURES</b>								
General Government:								
Personnel service		30,000		30,000		31,128		(1,128)
Operating services		46,500		46,500		44,654		1,846
Professional services		3,250		3,250		3,425		(175)
Capital outlay		52,250		62,250		94,437		(32,187)
Total Expenditures		132,000		142,000		173,644		(31,644)
EXCESS (DEFICIENCY) OF REVENUES								
OVER EXPENDITURES		(39,500)		(49,500)		(67,409)		(17,909)
FUND BALANCES								
Beginning of year		188,701		188,701		188,701_		
End of year	\$	149,201	\$	139,201	\$	121,292	\$	(17,909)

			·		
OTHER REPO	PRTING REQUIR	FD RV <i>COVEDNI</i>	AENT AUNITING	C STANDAPDS	
OTHER REI C	KIING KEQUIK	ED BI GOVERIVA	ZENI AUDITING	ISTANDARDS	

A Professional Accounting Corporation
Associated Offices in Principal Cities of the United States
www.pncpa.com

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Red River Parish Communications District Coushatta, Louisiana 71019

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, and the major fund of the Red River Parish Communications District (District), a component unit of the Red River Parish Police Jury, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated July 3, 2014.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs, identified as 2013-2 that we consider to be a significant deficiency.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2013-1.

#### The District's Response to Findings

Postlethwaite + Netterville

The District's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned cost. The District's responses were not subject to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Baton Rouge, Louisiana

July 3, 2014

## RED RIVER PARISH COMMUNICATIONS DISTRICT COUSHATTA, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### **SECTION #1**

#### SUMMARY OF AUDITORS' RESULTS

#### **FINANCIAL STATEMENTS**

1. Type of auditors' report issued.

Unmodified

2. Internal control over financial reporting:

a) Material weakness(es) identified?

No

b) Significant deficiency(ies) identified that are not considered to be material weaknesses?

Yes

3. Noncompliance material to financial statements noted?

Yes

#### **SECTION #2**

#### FINANCIAL STATEMENT FINDINGS

2013-1

**Budget Violation** 

Criteria:

The governing authority shall adopt a budget amendment in an open meeting when total actual expenditures and other uses exceed total budgeted expenditures and other uses by five percent or more pursuant to

LA RS 39:1311.

Condition:

Actual expenditures exceeded budgeted expenditures by more than 5% and

an amended budget was not adopted.

Effect:

The District is in violation of the budget law.

Cause:

The budget was not monitored.

Recommendation:

We recommend that the District emphasize the need to adhere to the budget regulations and provide adequate training to its staff pertaining to

these regulations.

Management's Response

and Corrective Plan:

Management agrees with the recommendation and will implement it

immediately.

#### **RED RIVER PARISH COMMUNICATIONS DISTRICT COUSHATTA, LOUISIANA** SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2013

#### FINANCIAL STATEMENT FINDINGS (Continued)

2013-2

Segregation of Duties

Criteria:

A system of internal controls should be in place to provide reasonable assurance as to the safeguarding of assets against loss from unauthorized use or disposition and for maintaining accountability for assets. One principle way to accomplish this is to segregate incompatible duties whereby, authorization over transactions, access to assets, and

reconciliation duties are segregated.

**Condition:** 

The District utilizes a purchase order (PO) system. The manager initiates the PO, approves the PO and invoice, generates the checks and is an authorized signer. It should be noted that the established policy is for all checks to have dual signatures including the manager and one of the Commissioners. This mitigates somewhat the lack of segregation of duties.

Effect:

Unauthorized transactions could occur and not be detected timely.

Cause:

Limited staff makes it difficult to completely segregate incompatible

duties.

Recommendation:

We recommend that the District implement a procedure whereby a commissioner reviews the bank statements and verifies that the imaged checks that are returned with bank statement verifying that two authorized signatures are on the checks.

Management's Response and Corrective Plan:

Management agrees with the recommendation and will implement it

immediately.

# RED RIVER PARISH COMMUNICATIONS DISTRICT COUSHATTA, LOUISIANA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED DECEMBER 31. 2012

• None